Message from the Speaker and Vice Speaker

“Effective volunteer leaders are the ‘keys’ by which we unlock volunteer hands and minds.” - John M. Knibb

Hello Delegates! It’s so hard to believe that March is here and preparations for our Annual Governance and House of Delegates meeting are in full swing! I know that many of you received the e-mail announcing that registration for the meeting was open, and I cannot stress enough how important it is for you to register as soon as possible. We have sold out our room blocks in our host hotels for the past few years and we want to be sure that all of our delegates are able to reserve rooms. We will be sending out invitations shortly for all new delegates and to those who haven’t been seated for a while, to attend an orientation session prior to arriving in Florida. Please remember that these webinars are a part of your mandatory events in order for you to receive your funding. Many of our communications are sent to you from staff, so please be sure to read everything that is sent to you from the office.

The Vice-Speaker and I are excited that we’ll be seeing all of your smiling faces in Orlando, and I’m sure most of you will enjoy the respite from this rather bitterly cold and protracted winter we have all endured. If you have any questions, please feel free to contact me or the Vice-Speaker. We are always happy to hear from members. You can reach us by e-mail at agarlock-corbin@asrt.org or modgren@asrt.org.

See you soon!

COMMISSION AND COMMITTEE ON BYLAWS MEETINGS

Our committees accomplished a tremendous amount of work this year and ASRT depends on dedicated volunteers, Affiliates and Chapters to keep the profession moving forward. From the ASRT Board of Directors and the Governance staff, thank you all for sharing your time and talents!
Commission

The Commission met through the month of February, via webinar, to review and propose motions for the ASRT House of Delegates. The motions focused on revisions to the existing Practice Standards for Magnetic Resonance Imaging, Radiologist Assistant and the Glossary, as well as a new set of standards for Medical Dosimetry and for rescinding or adopting position statements. Feel free to dig in now! The 2014 Commission Report and proposed revisions to the Practice Standards are available on the ASRT website.


The Practice Standards Council and the Commission continue to strengthen the Practice Standards and reduce the number of position statements. Some of you might have questions about the differing purposes of the Practice Standards, scopes of practice, advisory opinion statements and position statements. Here are basic descriptions of each of these tools and how they are used:

- **A scope of practice** defines the procedures, actions and processes that individuals in a profession are permitted to perform. A profession’s scope of practice is limited to what the law allows for specific education, experience and demonstrated competency. A scope of practice usually is formatted as a list of tasks and it should be broad, not detailed.
- **Practice standards** are authoritative statements established by the profession for judging the quality of practice, service and education. While a minimum standard of acceptable performance is appropriate, professional practice is not the same in all states. Community custom, state statute or regulation can dictate practice parameters. Wherever there is a conflict between the standards and state or local statutes and regulations, the state or local statutes and regulations supersede.
- **Advisory opinion statements** clarify the practice standards and provide guidance for specific practice issues. They address practice-specific issues that are not included in practice standards or scopes of practice.
- **Position statements** reflect the ASRT’s beliefs or stance on an issue. They usually address nonpractice issues, but are important to an organization’s legislative body. States, institutions and legal advisors can consider position statements, but practice standards and scopes of practice carry more weight.

When practice issues are addressed in position statements, as well as in practice standards or scopes of practice, it is difficult to ensure consistency in defining practice for the profession. This creates risk. Practice-specific issues are best addressed in scopes of practice or practice standards, or by issuing an advisory opinion statement. To streamline these documents, delegates will be asked to consider rescinding position statements that duplicate practice standards or advisory opinion statements.

Committee on Bylaws

The Committee on Bylaws met on January 30, 2014 to review one Bylaw motion submitted by the Military Chapter. The proposed changes will be presented to the House of Delegates this year. Members of the 2013-2014 Committee on Bylaws included Chairman Meredith Gammons, B.S., R.T.(R)(M)(CT)(MR)(BD), and members Matthew Brown, R.T.(R); Donna Crum, M.S., R.T.(R)(CT); Jeffrey Vaughn, M.S., R.T.(R); Craig Byer, M.S., R.R.A., R.T.(R), RDMS; and Catherine Kukec, B.M.E., R.T.(R)(QM).

The Committee on Bylaws Report is available in the Governance area of the ASRT website. If you have questions before the meeting, contact Meredith Gammons, A.A.S., R.T.(R)(CV), FASRT, chairman of the Committee on Bylaws or the speaker or vice speaker.
Meeting Registration Is Now Open

Plans are in full swing for the 2014 ASRT Annual Governance and House of Delegates Meeting, June 26-29, 2014 in Orlando, FL. There is no registration fee for anyone who attends the governance meeting, whether a delegate or not. However, delegates must preregister. The meeting registration form and agenda are on the ASRT website under Events and Conferences.

Registration includes the following for all attendees:
- Welcome reception and pin exchange on Thursday, starting at 5 p.m.
- Lunch on Friday and Saturday.
- Honors Evening event and reception on Friday evening.
- Light continental breakfast on Friday, Saturday and Sunday.
- Chapter meetings, Bylaws Open Forum, Commission Hearing and ASRT Update.
- ARRT report and JRCERT report. (Attendance is not mandatory for delegates.)
- Installation of officers and President’s Reception on Sunday evening.

All delegates must register for the ASRT Annual Governance and House of Delegates meeting. This will not automatically be done for you. The system will recognize you as a delegate and provide you with a registration packet. If for some reason this does not happen, please do not continue with registration. Contact Isabel Rascon at 800-444-2778, Ext. 1357, to resolve the issue.

If you are an alternate delegate, please register as a non-delegate for this meeting. If a delegate packet appears and is available, please do not complete the registration process. Instead, call Isabel at the number above and wait for the issue to be resolved.

We also encourage you to arrive one day early to attend the ASRT Educational Symposium. You now have two options. You may register for the full day of classes or just the afternoon classes. You may review details on these packages on our website.

Please use this link to register.

PLAN TO ARRIVE A DAY EARLY FOR EXCITING CE COURSES

The ASRT Educational Symposium is a continuing education event that will take place the day before the Annual Governance and House of Delegates Meeting.

Delegates are encouraged to arrive a day early to learn from experts who are passionate about their work; to discover new methods, improved techniques and a renewed enthusiasm for work. New this year is half-day track focused on mammography. Come join us and earn up to 6 Category A credits by taking courses in:
• Computed tomography.
• Mammography.
• Management.
• General education.
• Student education (not eligible for CE credit).

Full day registration for ASRT members is $175 and for Premium Option Members, $157. New this year is a half-day registration for afternoon courses for $90. Learn more at ASRT Educational Symposium 2014.

CHANGES TO THE 2014 HOUSE PROCEDURE MANUAL

The speaker, vice speaker, ASRT Board and staff reviewed the House of Delegates Procedure Manual. We also posted the manual on the website and asked for feedback. Thank you for reviewing the manual and providing input. We received some excellent ideas and made further revisions to the manual. The manual was submitted to the full Board of Directors in February for approval. The 2014 House of Delegates Procedure Manual is available in the Delegate Reference Materials section on the ASRT website.

ASRT IS SEEKING VOLUNTEERS!

ASRT is currently seeking volunteers for the Committee on Nominations, the Practice Standards Council Bone Densitometry, Cardiovascular Interventional, and Radiation Therapy subcommittees, and for the Committee on R.T. Advocacy's regional subcommittees. To learn more about these opportunities, access the volunteers section of the ASRT website at www.asrt.org/volunteers. All volunteers must complete the online volunteer form and submissions must be received by April 15, 2014, to be considered.

ASRT’S MOST ACTIVE CHAPTER (MAC) AWARD UPDATE!

For the second year in a row, the ASRT Chapters are competing for the MAC award, which will be presented at the 2014 House of Delegates meeting. We are officially -more than 80 percent of the way through this year’s competition and, with two months to go, there is still time for your chapter steering committees to add to the activity within your respective chapter community pages and enhance your communication with your chapter members. Which chapter will be the 2014 MAC award recipient?

Questions or ideas? Please reach out to ASRT Practice Standards and Chapter Manager Becky Apodaca, at bapodaca@asrt.org for tips and advice!
IT’S EASY BEING (PARTIALLY) GREEN!

We are doing our part to support conservation efforts by reducing waste during the Annual Governance and House of Delegates Meeting.

First, the Delegate Handbook is going partially green! After receiving your feedback, we decided to distribute the Delegate Handbook on-site at the meeting to all delegates who indicate during online registration they want a paper copy. Otherwise, all delegates will receive an electronic copy on a jump drive and the handbook will be posted on the website in April so you can download it to your mobile devices. This means you will have a little more space in your luggage when you fly to Orlando. You’ll have more room on your return flight, too, because we are making the handbook smaller.

Even though some of you won’t have a paper copy of the handbook prior to the meeting, you’ll be able to access its contents online. As we have done for several years now, the entire Delegate Handbook will be posted in the Governance area of the ASRT website in April. It is essential that you read your handbook from cover to cover! You can print copies of the documents you want to review. If you are planning to bring a laptop computer to the House of Delegates meeting, you can download the documents, including the proposed Practice Standards, to your laptop or retrieve them from the jump drive we will give you.

We will provide Internet access to delegates during the First and Second Business sessions of the House of Delegates.

Main motions will be in the Commission report. We also will post the Committee on Bylaws’ report and Commission report on the website, so that they will be available electronically.

We will not provide printed copies of the proposed changes to the Practice Standards, so we highly recommend that you make copies to bring with you if you need them.

In addition, many reference documents are posted in the Governance area of the ASRT website. These include:

- Delegate lists.
- Position statements.
- Practice Standards Council information.

-Our greener meeting will make use of radiofrequency identification badges again this year, instead of paper tickets, to track attendance at all mandatory meetings.

DELEGATE FUNDING AND TRAVEL PLANS

The ASRT will provide funding to every chapter and affiliate delegate and to the chairmen of the Committee on Bylaws, Practice Standards Council and Commission to attend the Annual Governance and House of Delegates Meeting, in accordance with guidelines in the House of Delegates Procedure Manual.

ASRT will pay 100 percent of active chapter and affiliate delegates’ travel and lodging costs and provide each delegate with a stipend. The stipend is based on the daily rate allowed by the Internal Revenue Service for business travel to Orlando. The stipend covers the cost of meals and other expenses associated with attending the three-day meeting and two travel days.

Delegates must arrange their travel to arrive at the meeting in Orlando no later than 6:30 a.m. on Friday, June 27, and stay through the entire House of Delegates meeting on Sunday, June 29. Arrival by 6:30 a.m. on Friday will allow time to check in and pick up meeting materials. All delegates are required to check in at the credentials desk prior to the first and second business meetings of the House of Delegates. If delegates do not pick up their badges during credentials check-in on Thursday, June 26, from 3 to 7 p.m., or on Friday, June 14, from 6:30 – 7:30 a.m., they WILL NOT receive delegate funding. Please plan your travel accordingly!
Delegates must attend the entire second business session of the House on Sunday. The House will not adjourn until all business has been completed. Delegates who plan to fly home on Sunday night understand they will not be eligible for funding if they do not attend the entire business meeting on Sunday. Changes to flight itineraries after the ticket has been purchased will be the responsibility of the delegate.

To qualify for full funding of travel, lodging and stipend, delegates must do the following:

1. Make travel reservations through ASRT’s official travel agency no later than June 4. Call All World Travel at 800-294-5031 and ask for the corporate department. If you are arriving early or staying later for some personal time, All World Travel will let you know if an additional amount is due on your travel. All World Travel is instructed to book a 21-day (or earlier) non-refundable, advance purchase, round-trip ticket for the conference dates. For best possible schedules and airfare, please make your travel arrangements early.

2. Orlando is a great attraction, so make your plans promptly! We anticipate the hotel selling out before the deadline, and we encourage you to book your room as soon as possible.
   - ASRT has secured a block of rooms at the Rosen Plaza Hotel (9700 International Drive, Orlando, FL, 32819). The discounted room rate for our group is $103 per night. Please follow this link to book your hotel stay no later than May 20, 2014. As a delegate, ASRT will cover room and tax charges for Thursday, June 26-Monday, June 30 (4 nights) but you must stay at the Rosen Plaza unless ASRT designates an overflow hotel. PLEASE NOTE: There are two Rosen properties on International Drive in Orlando. All ASRT activities will take place at the ROSEN PLAZA. ASRT will not reimburse you if you stay at properties other than Rosen Plaza or an ASRT-designated overflow hotel. Book your hotel early as we have a limited room block and our block has sold out the past few years.
   - If you plan to attend the Educational Symposium, you will need to arrive on Wednesday, June 25 and you will be responsible for hotel room charges for June 25. You may also wish to extend your stay for vacation. You will be responsible for any nights other than those covered by ASRT.
   - The hotel’s reservation system requires a credit card to secure your room reservation. The hotel will not make any charges to your card until 5 days prior to your check-in date. If you are only staying Thursday, June 26—Monday, June 30 (4 nights), ASRT will notify the hotel before this date as to which nights will be covered by us. ASRT will cover hotel room and taxes June 26 through June 29, 2014. All other charges to your room will be billed to your credit card.
   - Regardless of your length of stay, you should be prepared to present a credit card when you check-in so any room service charges, etc., will be billed to you and not to ASRT. You will not be able to check in without a credit card on file with the hotel.
   - Please be sure to use a credit card to secure your reservation; do not use a debit/bank card as the entire cost of your stay could be charged since it is not secured by a line of credit.
   - If you have questions about your reservation, you may contact the hotel’s reservations department directly at 800-627-8258.
   - Alternate delegates will be required to cover all their own expenses.

3. Attend all mandatory delegate events during the meeting. Delegates must be on time and present for all meetings and remain through the completion of all meetings in order to receive ASRT funding. The required mandatory events for attendance are:
   a. Delegate online orientation and webinar for all delegates who have not been seated as a delegate for five years prior to the 2014 House of Delegates sessions.
   b. First business meeting of the House of Delegates.
   c. ASRT Update.
   d. Affiliate Open Forum or Productivity and Staffing Estimator Open Forum.
   e. Commission Hearing.
   g. Chapter meeting of the chapter you represent. Affiliate delegates may attend the chapter meeting of their choice.
   h. Second business meeting of the House of Delegates.
4. Complete the online survey, which includes the delegate report on House activities. The survey must be completed within 60 days of the conclusion of the Annual Governance and House of Delegates Meeting. Affiliate delegates must send a copy of the report to his or her affiliate Board of Directors. Instructions for completing and submitting the report will be provided at the first business meeting of the House of Delegates. ASRT will issue checks upon receipt of the delegate report and verification of attendance at all mandatory events. It is your responsibility to confirm the report was received by the ASRT Governance and Affiliate Relations Department.

THINKING ABOUT RUNNING FOR SPEAKER OR VICE SPEAKER?

Serving on the ASRT Board as speaker or vice speaker of the House of Delegates is truly a rewarding experience. However, there are a few things you should think about before making the leap, including talking to your family and employer about the commitment you could be making. Please review the qualifications, duties and nomination process in the ASRT Bylaws and ASRT House of Delegates Procedure Manual. To learn more about expectations and commitments for these very important Board positions, go to Speaker and Vice Speaker Position Descriptions. Nominations for ASRT speaker and vice speaker will be accepted during the First Business Meeting scheduled for Friday, June 27, 2014 at 7:30 a.m.

NEW THIS YEAR! SPEAKER/VICE SPEAKER ELECTION OPEN FORUM

A Speaker/Vice Speaker Election Open Forum will take place on Saturday, June 28, 2014 from 10:30 a.m.–11:30 a.m. Candidates for speaker and vice speaker will have an opportunity to present a statement about their candidacy, and members will have the opportunity to ask the candidates questions about issues influencing the ASRT and ASRT members. You can find more about the speaker/vice speaker election open forum here.

INSPIRE HIGH PERFORMANCE IN HEALTH CARE

Do you want to advance your career by developing strategies for leadership success? Our new 11-credit series, Leadership Essentials, will help you succeed in any health care leadership position. The series includes 10 convenient, online modules for new or seasoned supervisors. Topics include communication, quality standards, accreditation and budgeting. The series also includes a project management module written by ASRT Chief Government and Development Officer Liana Watson, D.M., R.T.(R)(M )(S)(BS), RDMS, RVT, FASRT. After successful completion of the entire credit series, you will receive 11 credits and a document recognizing your achievement. We also offer a noncredit instructional version for educators. Get the details at www.asrt.org/leadership or shop the ASRT Store for all our educational courses at www.asrt.org/store.

DONORS RELAX IN STYLE AT THIS YEAR’S ANNUAL MEETING

ASRT Foundation donors improve the lives and careers of R.T.s by creating opportunities in education, research and international outreach. As a thank you for all they do, the ASRT Foundation is hosting an exclusive Donor Lounge at this year’s annual meeting.

ASRT Foundation donors of $100 or more will find a calm and relaxing spot away from the hectic pace of the conference, as well as complimentary food and beverages.

Help change another R.T.’s life and enjoy access to the lounge at the same time. Donations can be made on the annual conference registration form or through the ASRT Foundation’s website.
Delegate Update is produced by the American Society of Radiologic Technologists.

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