

ASRT  
**Fellows  
Handbook**

Approved June 2025

Effective August 2, 2025



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# **ASRT Fellows Handbook**

## **I. Purpose, History and Expectations**

### **Purpose**

Fellow is an honorary designation representing a significant breadth and depth of contribution to the ASRT and the medical imaging and radiation therapy profession. A Fellow is an exemplary leader who has consistently served, advocated for and supported advancement of the profession.

### **History**

ASRT initiated the Fellows category to celebrate professionals who are dedicated to the society and who have contributed unselfishly to the profession. The Society recognized that qualifying for this honor required significant contribution through personal excellence and an interest in technologist advancement through active educational endeavors, society activities and written papers. In 1956, 12 technologists composed the first class to be elevated to Fellow. These charter Fellows not only represented the Society's great achievers, but they also emulated the diversity of the profession during that time. Among those first Fellows were chief technologists, educators, executive directors, Catholic nuns and former society presidents. All shared a common desire to advance technologists and, in doing so, attained unprecedented achievements for themselves and the profession.

From the beginning, Fellows have committed to the advancement of the profession at the affiliate, state, national and international levels. The Committee on Fellows recommends that qualified individuals be recognized and celebrated during the Fellows elevation ceremony at the ASRT Annual Governance and House of Delegates Meeting. During the ceremony, a summary of their professional background and contributions are presented. A medallion, pin and certificate are presented to newly elevated Fellows.

### **Expectations**

Fellows are expected to function as a role model and mentor to other professionals and encourage them to expand their involvement with the ASRT and the medical imaging and radiation therapy profession. In that role, they also are expected to inspire, promote and demonstrate a strong work ethic that includes continuous advocacy, personal growth and achievement of career goals. Lastly, Fellows are expected to acknowledge other outstanding medical imaging and radiation therapy professionals who support the ASRT and the profession by sponsoring these individuals who apply for inclusion in the elite group called Fellows.

## II. Timeline (subject to change)

<b>August</b>	<p><b>August 1 – Committee on Fellows year starts.</b></p> <p><b>August 1 - Fellows Application Deadline</b></p> <p><b>The Committee on Fellows chair establishes the review process timeline.</b></p> <p><b>Committee on Fellows orientation is conducted.</b></p>
<b>September</b>	Fellows applications and verification documents that were submitted by the deadline are provided to the Committee on Fellows, which starts the review process.
<b>October</b>	
<b>November</b>	
<b>December</b>	The Committee on Fellows submits the midyear report to the ASRT Board of Directors.
<b>January</b>	
<b>February</b>	<p>The Board reviews the Committee on Fellows midyear report and makes decisions, as needed.</p> <p>At its midyear meeting, the Board identifies Committee on Fellows specific charges and makes new member and chair appointments for the following governance year.</p> <p>The Board notifies applicants and sponsors of elevation decision (yes or no).</p>
<b>March</b>	
<b>April</b>	
<b>May</b>	The Committee on Fellows submits its final report to the Board.
<b>June</b>	<p>The Board reviews the Committee on Fellows final report and makes decisions, as needed.</p> <p>Annual Fellows Luncheon and elevation ceremony are held at the Annual Governance and House of Delegates Meeting.</p>
<b>July</b>	July 31 – Committee on Fellows year ends.

### III. Responsibilities

#### A. Applicant

1. The applicant shall:
  - a. Use the current electronic ASRT Fellows application.
  - b. Abstain from being a member of the ASRT board as they are not eligible to submit a Fellows application for evaluation during their term of service.
  - c. Select one ASRT Fellow as a sponsor.
  - d. Read the current ASRT Fellows Handbook and application. Supplemental guides are available on the Fellows page of the ASRT website. These guides are meant to aid applicants and their sponsors with completing the application process. These guides do not replace the ASRT Fellows Handbook.
    - 1) Complete the Fellows application to the best of their ability, making sure to include all necessary or mandated verification documentation. Appropriate documentation for all entries is required before the application and associated fees are submitted.
    - 2) Correct entries on the application are the responsibility of the applicant.
    - 3) Check the application carefully to ensure that all information for entries is correct, items are entered in the correct category and entries match the documentation.
    - 4) Incorrect entries will result in points not being awarded.
    - 5) Documentation that does not match the entry, is not legible or missing altogether will result in points not being awarded.
    - 6) When requesting documentation from organizations, the applicant is encouraged to specify exactly what needs to be included per the application.
    - 7) Contact the ASRT office well in advance of the Fellow application deadline if the ASRT professional activity profile does not include and/or has incorrect items that need updated for appropriate documentation. ASRT professional activity profile updates take three weeks to complete due to appropriate research and documentation.
    - 8) Ensure all scanned documentation is clear, legible and meets category requirements.
  - e. Contact their sponsor, the Committee on Fellows chair or Fellows support staff for assistance with questions or concerns prior to the application submission.
  - f. Be notified of the Board's elevation decision. The decision of the Board is final. There is no appeal.
  - g. Be eligible to reapply in the future if they are not recommended for elevation.
  - h. Once approved for elevation:
    - 1) Prepare a summary of professional contributions to be orally presented during the Fellows elevation ceremony and provide six career-related PowerPoint slides to be used during the ceremony. Photographs included in the PowerPoint slides should portray career summary with professional dignity.
    - 2) Plan to attend and participate in the Honors event at the Annual Governance and House of Delegates meeting.

B. Sponsor

1. The sponsor shall:
  - a. Be a Fellow and an ASRT member.
  - b. Abstain from being a member of the Committee on Fellows, the Fellows Program Review Committee or the ASRT Board of Directors during the applicant's review period.
  - c. Read the current ASRT Fellows Handbook and application. Supplemental guides are available on the Fellow's page on the ASRT website. These guides are meant to aid applicants and their sponsors in completing the application process. These guides do not replace the ASRT Fellows Handbook.
  - d. Encourage only those candidates they believe are ready for elevation to submit Fellows applications.
  - e. Know the applicant's work well enough to speak to their contributions to the medical imaging and radiation therapy profession.
  - f. Start early to work with the applicant to complete the application. Only electronic applications will be evaluated.
  - g. Work collaboratively and assist the applicant with assembling required verification documents assuring coherence and completeness. Verification documents must be uploaded into the electronic application and must clearly indicate the time frame in which the activity was performed (e.g., years, terms). If verification documents are not uploaded, no points will be awarded.
  - h. Check that a full year of service is completed before approving points for that specific year. Points will not be awarded for term years that end after the application due date.
  - i. Contact the Committee on Fellows chair or the Fellows support staff for assistance if questions about acceptable verification documentation arise during application preparation.
  - j. Review the application and documentation early and revise as needed. Set a realistic timeline and adhere to it.
  - k. Check that the required minimum points have been earned in each section of the application.
  - l. Review the final application to ensure that the applicant has clearly documented their contributions. The Committee on Fellows uses only the information listed on the application and in the documentation during the review process.
- m. After carefully reviewing the final application, verify each item on the online application, sign the electronic application as sponsor, and help ensure that the applicant submits the application and documentation materials by the application deadline for consideration.
- n. Be notified of the Board's elevation decision. The decision of the Board is final. There is no appeal.
- o. If the applicant is approved for elevation,
  - 1) Plan to attend and participate in the Honors event at the Annual Governance and House of Delegates meeting.
  - 2) Assist the candidate with preparing a summary of professional contributions to be orally presented during the elevation ceremony and, if needed, assist with obtaining six PowerPoint slides to be used during the ceremony.

- 3) Escort the candidate to the podium and read their summary of professional contributions during the elevation ceremony at the Annual Governance and House of Delegates Meeting.
- 4) Ensure that the newly elevated Fellow receives the ASRT Fellows Handbook.

C. Fellows Support Staff

1. The Fellows support staff shall:
  - a. Assist sponsors and applicants with the electronic application process.
  - b. Receive all electronic applications and the nonrefundable \$100 application fee or \$30 reprocessing fee.
  - c. Send an email to the sponsor and applicant acknowledging that the application was received.
  - d. Provide the Committee on Fellows electronic copies of the applications and the corresponding verification documents for the current application year.
  - e. Determine, with the Committee on Fellows chair, the deadline for returning completed Fellows application points evaluation forms to the chair.
  - f. Provide applicants with their ASRT professional activity profile, if requested.
  - g. Notify Fellows of the individuals selected to be elevated during the Annual Governance and House of Delegates Meeting after approval by the Board, and the time and date of the annual Fellows meeting and elevation ceremony.
  - h. Ask individuals selected to be elevated to provide a summary of professional contributions, portrait photograph and six PowerPoint slides to be used during the ASRT Fellows elevation ceremony. Images selected should portray candidates' career summary with professional dignity. (ASRT may edit the summary of professional contributions for publication in the Fellows program.)
  - i. Coordinate the preparation of new Fellows' medallions, pins and certificates.
  - j. Coordinate updates to the ASRT Fellows roster yearly.

D. Board of Directors

1. The Board of Directors shall:
  - a. Appoint the members of the Committee on Fellows annually.
  - b. Appoint the members of the Fellows Program Review Committee every five years.
  - c. Review reports from the Committee on Fellows chair.
  - d. Accept or reject the elevation or nonelevation recommendations from the Committee on Fellows. The decision of the Board is final. There is no appeal.
  - e. Following the Board decision:
    - 1) Notify applicants and sponsors recommended for elevation.
    - 2) Notify applicants and sponsors recommended for nonelevation, with general areas of noncompliance identified.
    - 3) Report rejection of recommendations to the Committee on Fellows chair.
  - f. Accept or reject revision recommendations from the Fellows Program Review Committee.

## **IV. Committee on Fellows**

### **A. General Information**

The Committee on Fellows is a standing committee of the ASRT. Committee members are appointed by and responsible to the Board of Directors. The committee shall evaluate all submitted Fellow applications and make recommendations for elevation or nonelevation to the Board.

### **B. Committee Details**

1. Composition: the Board shall appoint six members; a chair shall be appointed from the members of the committee annually by the president-elect.
2. Frequency of appointments: three members annually according to rotating terms, midyear Board meeting.
3. Term of appointment: two years
  - a. To assure continuity, terms shall be staggered so that half of the committee membership is appointed annually.
4. Reports to: the Board
5. Report:
  - a. Midyear Progress Report
  - b. Final Report

### **C. Selection Criteria**

1. Each Committee on Fellows appointee shall:
  - a. Be a voting member of the ASRT who has submitted a volunteer form and all required qualifying documents.
  - b. Be a member of an ASRT affiliate; ASRT members who are active duty military are exempt from this requirement.
  - c. Be an ASRT Fellow.

### **D. Standing Charges**

1. Committee on Fellows shall:
  - a. Evaluate the submitted Fellows applications following established policy and procedure.
  - b. Submit a midyear committee report. This report shall include:
    - 1) Recommendations of individuals for elevation.
    - 2) Recommendations of individuals for nonelevation and detailed rationale for the decision.
  - c. Evaluate the ASRT Fellows Handbook following the established procedure.
  - d. Submit a final committee report. This report shall include:
    - 1) Recommendations to the Fellows Program Review Committee.
    - 2) Recommendations to the Board of Directors, if necessary.
  - e. Review additional fellow documents or participate in award reviews when requested.
  - f. Notify the Board of pressing issues regarding any component of the Fellows program that requires further evaluation or action, regardless of the current review cycle timeline.



#### E. Responsibilities of Committee Members

##### 1. Chair

###### a. Committee on Fellows chair shall:

- 1) Assign and disseminate to the Committee on Fellows all charges received from the Board of Directors.
- 2) Complete the Committee on Fellows orientation.
- 3) Assist applicants with securing a sponsor, if requested.
- 4) Review and discuss Fellows applications with the Committee on Fellows to arrive at consensus on each applicant.
- 5) Confirm each applicant has received unanimous confirmation for elevation or nonelevation based on the application guidelines.
- 6) Submit required reports.
- 7) Notify the Board of applicants recommended for elevation or nonelevation, with areas of noncompliance noted for applicants recommended for nonelevation. This report is confidential and is available only to the Board, senior executives and certain support staff.
- 8) Coordinate any information to be published.
- 9) Assist the ASRT staff with verifying contact information for Fellows or other information specific to current Fellows and forward information as needed to staff.
- 10) Chair all Fellows meetings or delegate this responsibility to another committee member.
- 11) Conduct the Fellows elevation ceremony or delegate this responsibility to another committee member.
- 12) Coordinate volunteers to assist with the Fellows exhibit booth at the ASRT Expo during the Annual Governance and House of Delegates Meeting and Educational Symposium.

##### 2. Committee Members

###### a. Committee on Fellows members shall:

- 1) Complete all assigned charges.
- 2) Complete the Committee on Fellows orientations.
- 3) Evaluate all Fellows applications using the Fellows points evaluation form and application guidelines and return it to the Chair by the specified deadline.
- 4) Perform other relevant activities as requested by the chair.
- 4) Destroy all applications, application supporting documents and applicant evaluation forms when the Board of Directors makes an elevate or not elevate decision.
- 5) Destroy all other committee working documents at the conclusion of their current term.

#### V. Fellows Program Review Committee

##### A. General Information

The Fellows Program Review Committee is a standing committee of the ASRT and is appointed by the Board of Directors every five years. This committee shall review all

aspects of the Fellows program and make recommendations for revision. These recommendations shall be presented to all Fellows and are subject to Board approval.

**B. Committee Details**

1. Composition: the Board shall appoint a chair and four members.
2. Frequency of appointment: every five years, at the midyear Board meeting.
3. Term of appointment: one year
4. Reports to: the Board
5. Report
  - a. Midyear Progress Report
  - b. Final Report

**C. Selection Criteria**

1. Each Fellows Program Review Committee appointee shall:
  - a. Be a voting member of the ASRT who has submitted a volunteer form and all required qualifying documents.
  - b. Be a member of an ASRT affiliate; ASRT members who are active duty military are exempt from this requirement.
  - c. Be an ASRT Fellow who has served on the Committee on Fellows and is not a current Committee on Fellows member.
  - d. Not sponsor a Fellows applicant during the same year as the Fellows Program Review Committee is active.

**D. Standing Charges**

1. Fellows Program Review Committee shall:
  - a. Review prior Committee on Fellows reports of recommended revisions.
  - b. Evaluate all aspects of the Fellows program.
  - c. Submit a midyear committee report.
  - d. Submit a final committee report that includes recommended revisions to the Fellows Handbook, application, and program policies and procedures.

**E. Responsibilities of Committee Members**

1. Chair
  - a. Fellows Program Review Committee chair shall:
    - 1) Chair all committee meetings or delegate this responsibility to another committee member.
    - 2) Complete the Fellows Program Review Committee orientation or delegate this responsibility to another committee member.
    - 3) Assign and disseminate to committee members all charges received from the Board of Directors.
    - 4) Disseminate to committee members suggested revisions to the Fellows program collected since the previous review.
    - 5) Conduct review process.
    - 6) Present recommendations to ASRT Fellows.
    - 7) Submit recommended revisions to the Board for approval and

implementation.

2. Members

- a. Fellows Program Review Committee members shall:
  - 1) Complete the Fellows Program Review Committee orientation.
  - 2) Complete all assigned charges.
  - 3) Evaluate all aspects of the Fellows program and reach consensus on revisions.
  - 4) Perform other relevant activities as requested by the chair.

F. Timeline

- 1. Years one, two and three:
  - a. ASRT staff will collect and maintain information and feedback from previous Committees on Fellows regarding revisions to the Fellows program.
- 2. Year four:
  - a. Fellows Program Review Committee is appointed.
  - b. Committee members review suggested revisions and begin revision process.
  - c. Year four Committee on Fellows members submit their feedback regarding updates to the Fellows program when the Fellows Program Review Committee requests input from all Fellows.
  - d. Fellows Program Review Committee presents to the Fellows recommendations for revisions.
  - e. Fellows Program Review Committee submits recommendation for final revisions to Board for approval.
- 3. Year five:
  - a. Approved changes are implemented after the August 1 application deadline.

## **Appendices**

## Appendix A – Application Process Overview

All applications for Fellow must be submitted through the current online form. The minimum number of total points required for consideration for elevation to Fellow is 90. The applicant is encouraged to include all relevant activities that are eligible for Fellows points in their application.

Each section of the application indicates the number of points, criteria and required verification documentation for each category or subcategory. For assistance, contact the sponsor, Committee on Fellows chair or ASRT staff at [fellows@asrt.org](mailto:fellows@asrt.org) well in advance of the application deadline.

- Section A, ASRT Professional Activities (minimum of 40 points). No single category in this section will be awarded more than 20 points. For example: A.2. Board of Directors if an applicant includes 28 points in this category, only 20 points will be awarded. Activities in this section include ASRT-related items such as Board service; committee, task force or project participation; affiliate or chapter delegate service; and graduation from ASRT institutes or academies. Many of these activities appear on the member's [ASRT professional activity profile](#).
- Section B, Professional Development (minimum of 30 points). No single subcategory in this section will be awarded more than 15 points. For example: B.1.c. Affiliate Level Board Member if an applicant includes 20 points in this subcategory only 15 points will be awarded. Activities in this section include items such as affiliate service, education, certification and volunteering with external organizations.
- Section C, Professional Accomplishments and Contributions (minimum of 20 points). No single subcategory in this section will be awarded more than 10 points. For example: C.6.a. Affiliate, State, National or International Lecturer if an applicant includes 18 points in this subcategory only 10 points will be awarded. Activities in this section include items such as awards, honors, recognitions, research, writing and grants.

Applicants shall have one sponsor. The sponsor shall not be a member of the Committee on Fellows, the Fellows Program Review Committee or the ASRT Board of Directors during the review period of the applicant. The sponsor attests that the submitted application and documentation are accurate.

Members serving on the Board may not submit a Fellows application for evaluation during their term of service.

To be awarded points, a full year of service must be completed. If the position has a term of less than a year, the full term must be completed to receive points. For multiyear terms, a full year of service must be completed to be awarded points for that specific year. Points will not be awarded for term years that end after the application due date.

If an applicant is completing a year of service or activity the same year they are planning to submit a Fellow application, it is recommended to wait until the year of service or activity is completed before adding the item and submitting the application to ensure the correct calculation of points provided the service or activity is completed by the August 1 deadline.

Years of ASRT and affiliate student membership will be awarded points. All other activities must be completed as a certified and registered radiologic technologist.

Only the role of greatest responsibility in a category within the same year may be submitted for points. For example, when holding the position of chair, vice chair and member on the same committee, subcommittee, project work group or task force in the same year, only the points for the highest position can be claimed.

Only the items listed on the application will be considered for points. Activities or services that do not appear on the Fellows application and point evaluation scale will not be reviewed. Some activities that appear on the member's [ASRT professional activity profile](#) are not eligible for points.

Documents that verify activities should be uploaded into the application wherever documentation is required. The documentation must clearly indicate when the activity was performed (e.g., years, terms). If appropriate verification documents are not uploaded, no points will be awarded.

## **Appendix B – Fellows Application Glossary**

AAMD – American Association of Medical Dosimetrists

ABII – American Board of Imaging Informatics

ACERT – Association of Collegiate Educators in Radiologic Technology

AEIRS – Association of Educators in Imaging and Radiologic Sciences

AHRA – The American Healthcare Radiology Administrators/The Association for Medical Imaging Management

AHRQ – Agency for Healthcare Research and Quality

ARDMS – American Registry for Diagnostic Medical Sonography

ARRT – American Registry of Radiologic Technologists

FDA – U.S. Food and Drug Administration

HRSA – The Health Resources Administration, U.S. Department of Health and Human Services

IAC – Intersocietal Accreditation Commission

ISRRT – International Society of Radiographers and Radiological Technologists

JRC – Joint Review Committee

NIH – National Institutes of Health

NMTCB – Nuclear Medicine Technology Certification Board

NSF – National Science Foundation

RSNA – Radiologic Society of North America

SDMS – Society of Diagnostic Medical Sonography

SIIM – Society for Imaging Informatics in Medicine

SNMMI – Society of Nuclear Medicine and Molecular Imaging

SNMMI-TS – Society of Nuclear Medicine and Molecular Imaging Technologist Section

WHO – World Health Organization

## **Appendix C – ASRT New Fellows Guidelines**

### **Congratulations!**

ASRT initiated the Fellows category to celebrate professionals who were dedicated to the society and contributed unselfishly to the profession. The Society recognized that qualifying for this honor required significant contribution through personal excellence and an interest in technologist advancement through educational endeavors, society activities and written papers. In 1956, 12 technologists composed the first class to be elevated to Fellow. These charter Fellows not only represented the Society's great achievers, they also emulated the diversity of the profession during that time. Among those first Fellows were chief technologists, educators, executive directors, Catholic nuns and former society presidents. All shared a common desire to advance technologists and, in doing so, attained unprecedented achievements for themselves and the profession.

Fellow is an honorary designation representing a significant breadth and depth of contribution to the ASRT and the medical imaging and radiation therapy profession. A Fellow is an exemplary leader who has consistently served, advocated for and supported advancement to the profession.

You have worked hard to attain this honor, and your responsibilities of serving as an ASRT Fellow are just beginning. Elevation to Fellow equals individual fulfillment of requirements that benefit the organization and the profession. As a Fellow, you are expected to function as a role model and mentor to other professionals and encourage them to expand their involvement with the ASRT and the medical imaging and radiation therapy profession. Fellows inspire and promote a level of excellence in others by instilling high work ethic, continuous advocacy, personal growth and achievement of career goals. Fellows should acknowledge outstanding individuals who support the ASRT and the profession by sponsoring deserving medical imaging and radiation therapy professionals for this high honor. Please be sure to review the Fellows Handbook and actively participate in the Fellows Community.

A full list of ASRT Fellows can be found on the ASRT fellows page at [www.asrt.org/fellows](http://www.asrt.org/fellows).



## **Appendix D – ASRT Fellows Medallion Policy**

On elevation to Fellow, you received a Fellows pin and medallion. If your medallion becomes unattached from the ribbon or if you misplace your medallion and desire a replacement, please contact ASRT at [fellows@asrt.org](mailto:fellows@asrt.org). If needed, each Fellow may request one engraved replacement medallion free of charge. Fellows can purchase additional replacement medallions from the ASRT.

It is appropriate to wear your Fellows pin at any time; however, the Fellows medallion should be worn only at the following professional functions:

1. ASRT Conferences
  - a. House of Delegates Meeting.
  - b. Honors Event and Fellows Ceremony.
  - c. Official ASRT meal functions such as the annual Fellows meeting and luncheon.
  - d. Educational Symposium, as an attendee or presenter.
  - e. Official functions of the ASRT Radiation Therapy Conference, as an attendee or presenter.
  - f. All other official ASRT functions.
2. Affiliate Conferences
  - a. Opening and business sessions.
  - b. Official meal functions.
  - c. Lectures, as an attendee or presenter.
  - d. Honor ceremonies.
  - e. Official educational functions.
3. Educational Functions
  - a. Official college graduation ceremonies.
  - b. Academic honors ceremonies.
  - c. Pinning ceremonies.
  - d. Official graduation luncheons or dinners.
4. Other
  - a. Other medical imaging and radiation therapy conferences, as an attendee or presenter.

## **Appendix E – ASRT Annual Governance and House of Delegates Meeting Fellows Activities**

- All Fellows are invited to attend the Fellows luncheon and meeting held during the ASRT Annual Governance and House of Delegates Meeting.
- All Fellows are invited to volunteer to assist with the Fellows exhibit booth at the ASRT Expo during the Annual Governance and House of Delegates Meeting and Educational Symposium. If interested, email [fellows@asrt.org](mailto:fellows@asrt.org).
- All Fellows are invited to attend the Annual ASRT Honors Ceremony during the Annual Governance and House of Delegates Meeting. Aisle seating is reserved for those Fellows in attendance.
- All Fellows are invited to submit a volunteer application to serve on the Committee on Fellows or the Fellows Program Review Committee.

## ASRT Fellow Application (Sample)

### Applicant Information

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
ZIP

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email

\_\_\_\_\_  
Member No.

\_\_\_\_\_  
Fellow Sponsor Name

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Email

- ☐ I attest, to the best of my knowledge, that the sponsor listed is a current member of the ASRT and is an ASRT Fellow.

Minimum Requirements	Applicant Verification	Sponsor Verification	Supporting Documentation
Initial Certification Date + 10 years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting documentation includes a copy of your certification certificate or a letter from the certifying agency.			
ASRT Join Date +10 years current consecutive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting documentation includes a copy of your membership card or an up-to-date ASRT professional activity profile.			
Affiliate Join Date + 5 years current consecutive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting documentation includes a copy of your up-to-date membership card or a letter from your affiliate.			

## A. ASRT Professional Activities

Section A, ASRT Professional Activities (minimum of 40 points). No single category in this area will be awarded more than 20 points. The applicant's [ASRT professional activity profile](#) must be submitted as the verification document for completed activities where applicable. However, not all items listed on the profile are eligible for points. Certificates, letters, emails or other verification documents may be required. Verification documentation must be uploaded in the online application for every entry for which points are requested. Specifics regarding allowable verification documents appear throughout this section.

### 1. Membership

Points are awarded for ASRT membership beyond the minimum requirement of 10 years of current consecutive membership. After 10 current consecutive years of ASRT membership, 1 point is awarded per year for years 11-15, 5 point maximum. The full membership year must be completed to receive points. The [ASRT professional activity profile](#) indicating the "Member since" and "Paid through" dates must be submitted as verification documentation.

ASRT Member No.	ASRT Join Date	Points	Status	Verification Documentation

### 2. Board of Directors

Points are awarded for applicants who have served on the ASRT Board of Directors based on position. The [ASRT professional activity profile](#) must be submitted as verification documentation.

- Chair – 5 points per year
- President – 5 points per year
- President-elect – 3 points per year
- Vice President – 2 points per year
- Secretary – 2 points per year
- Treasurer – 2 points per year
- Speaker – 5 points per year
- Vice Speaker – 3 points per year
- Secretary/Treasurer – 2 points per year

Position	Term Start	Term End	Points	Status	Verification Documentation

### 3. Foundation Board of Trustees

Points are awarded for applicants who have served on the ASRT Foundation Board of Trustees based on position. Points are not awarded to members of the ASRT Board of

Directors who serve on the Foundation Board as required by their ASRT Board position. The [ASRT professional activity profile](#) must be submitted as verification documentation.

- Chair – 3 points per year
- Vice Chair – 2 points per year
- Treasurer – 1 point per year
- Trustee – 1 point per year

Position	Term Start	Term End	Points	Status	Verification Documentation

#### 4. Editorial Review Board

Points are awarded for applicants who have served on the ASRT *Radiologic Technology* or *Radiation Therapist* Editorial Review Board based on position. Points are not awarded for the Scanner Editorial Advisory Panel. The [ASRT professional activity profile](#) must be submitted as verification documentation.

- Chair – 4 points per year
- Vice Chair – 2 points per year
- Member – 1 point per year

ERB Name	Position	Term Start	Term End	Points	Status	Verification Documentation

#### 5. Delegate

1 point per year is awarded for applicants who have served as a chapter or affiliate delegate. Additional points are not awarded for “Chair” or “Vice Chair” positions. Points are not awarded for alternate or regional chapter delegate. The [ASRT professional activity profile](#) may be submitted as verification documentation for chapter delegate. The [ASRT professional activity profile](#) or a letter or email from the affiliate must be submitted as verification documentation for affiliate delegate.

Delegate Type (Chapter or Affiliate)	Chapter or Affiliate Name	Term Start	Term End	Points	Status	Verification Documentation

#### 6. House of Delegates Meeting Committees

0.5 point per year is awarded for applicants who have served on ASRT House of Delegates Meeting Committees which include Committee on Credentials, Committee on

Tellers, Minutes Approval Committee, Reference Committees, or Sergeant-at-Arms. Points are not awarded to members of the ASRT Board of Directors who participate on committees as required by their position. The [ASRT professional activity profile](#) must be submitted as verification documentation.

Committee Name	Term Start	Term End	Points	Status	Verification Documentation

## 7. Committee

Points are awarded for applicants who have served on an ASRT committee based on position. Committees include *only* Ambassadors for R.T. Advocacy, Commission, Committee on Bylaws, Committee on Nominations, Committee on R.T. Advocacy, Committee on the Student to Leadership Development Program, Global Outreach Committee, International Speakers and Corporate Sponsored Programs Review Committee, Practice Standards Council, Research and Grants Advisory Panel, Research Mentor Advisory Group and Scholarship Review Committee. Points are not awarded to members of the ASRT Board of Directors who participate on committees as required by their position. The [ASRT professional activity profile](#) must be submitted as verification documentation.

- Chair – 2 points per year
- Vice Chair – 1 point per year
- Member – 1 point per year

Committee	Position	Term Start	Term End	Points	Status	Verification Documentation

## 8. Subcommittee

Points are awarded for applicants who have served on an ASRT subcommittee based on position. Subcommittees include *only* the regional advocacy subcommittees, Practice Standards Council (PSC) modality subcommittees and the Practice Standards Council Document Review subcommittee. Points are *only* awarded for the PSC modality subcommittee for the year in which the modality review is performed according to the PSC review cycle. Points are not awarded for concurrent service in multiple CRTA regions or to members of the ASRT Board of Directors who participate on subcommittees as required by their position. The [ASRT professional activity profile](#) must be submitted as verification documentation.

- Chair – 2 points per year
- Vice Chair – 1 point per year
- Member – 1 point per year

Subcommittee Name	Position	Term Start	Term End	Points	Status	Verification Documentation

## 9. Project Work Group or Task Force

Points are awarded for applicants who have served on an ASRT project work group or task force based on position. Project work groups include curriculum revisions and special projects. Points are not awarded to members of the ASRT Board of Directors who participate on project work groups or task forces as required by their position. The [ASRT professional activity profile](#) must be submitted as verification documentation.

- Chair – 2 points per year
- Vice Chair – 1 point per year
- Member – 1 point per year

Project Workgroup or Task Force Name	Position	Term Start	Term End	Points	Status	Verification Documentation

## 10. ASRT Appointee to External Organizations

1 point per year is awarded for applicants who followed the established ASRT process of external committee nominations or external committee appointments and were selected to serve by the external organization or appointed by the ASRT. The external organizations include the American Registry of Radiologic Technologists, International Society of Radiographers and Radiological Technologists, Intersocietal Accreditation Commission, The Joint Commission, Joint Review Committees and the United States Food and Drug Administration National Mammography Quality Assurance Advisory Committee. The [ASRT professional activity profile](#) or an email or letter from the external organization stating the positions and term start and end dates must be submitted as verification documentation.

Organization	Position	Term Start	Term End	Points	Status	Verification Documentation

## 11. Academy, Institute or Program Graduate

1 point is awarded for completion of ASRT academies, institutes or programs which include Online Advocacy Academy/Advocacy Training Program, Educator's Institute, Health Equity Leadership Academy (HELA), Leadership Academy and Leadership Academy for Educators. 1 point is awarded for each year completed for participants in the Student to Leadership Development Program. If the same activity is completed more

than once, it may be claimed for points each time. Points are not awarded for SLDP mentor or meeting partner positions. The [ASRT professional activity profile](#) must be submitted as verification documentation.

Activity Name	Date of Completion	Points	Status	Verification Documentation

**Total Points for Section A \_\_\_\_\_**



## B. Professional Development

Section B, Professional Development (minimum of 30 points). No single subcategory in this section will be awarded more than 15 points. The applicant's [ASRT professional activity profile](#) must be submitted as the verification document for completed activities where applicable. However, not all items listed on the profile are eligible for points. Certificates, letters, emails or other verification documentation may be required and must include term start and end dates, including the month and year. Verification documentation must be uploaded in the online application for every entry for which points are requested. Specifics regarding allowable verification documents appear throughout this section.

### 1. Affiliate Activities

Points are awarded for applicants who have served at the affiliate level for an ASRT-recognized affiliate. All activities may appear in one verification document.

#### a. Membership

Points are awarded for affiliate membership beyond the minimum requirement of five years of current consecutive membership. After five current consecutive years of affiliate membership, 1 point is awarded per year for years 6-10, 5 point maximum. The full membership year must be completed to receive points. If concurrent consecutive membership in multiple affiliates, only one point per year will be awarded. If affiliate membership changes, consecutive complete years may be awarded one point per year. The affiliate membership card or an email or letter from the affiliate indicating "Member since" date and verifying current membership must be submitted as verification documentation.

Affiliate Society	Affiliate Join Date	Points	Status	Verification Documentation

#### b. Board President

3 points per year are awarded for applicants who have served on an affiliate board as president. The [ASRT professional activity profile](#) or a certificate, email or letter from the affiliate must be submitted as verification documentation and must include term start and end dates, including the month and year. Documentation from the affiliate must include position and term dates.

Affiliate Society	Term Start	Term End	Points	Status	Verification Documentation

**c. Board Member**

2 points per year are awarded for applicants who have served on an affiliate board in a position other than president. Points are not awarded for paid positions. The [ASRT professional activity profile](#) or a certificate, email or letter from the affiliate must be submitted as verification documentation and must include term start and end dates, including the month and year. Documentation from the affiliate must include position, term dates and verification that this is not a paid position.

Position or Office	Affiliate Society	Term Start	Term End	Points	Status	Verification Documentation

**d. Committees**

Points are awarded for applicants who have served on an affiliate committee based on position. Points are not awarded to members of the affiliate Board of Directors who participate on committees as required by their position. A certificate, email or letter from the affiliate must be submitted as verification documentation. Documentation from the affiliate must include the specific activity and term start and end dates and must include term start and end dates, including the month and year. Documentation as chair or member of an affiliate educational conference must include the month and year the conference was held.

- Chair – 2 points per year
- Member – 1 point per year

Position	Committee	Affiliate Society	Term Start	Term End	Points	Status	Verification Documentation

**e. Other Board Appointed Positions**

1 point per year is awarded for applicants who have served in other board appointed affiliate positions. Examples include editor of an affiliate newsletter or publication, executive secretary, historian, parliamentarian, webmaster, etc. Points are not awarded for paid positions. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. A certificate, email or letter from the affiliate may be submitted as verification documentation. Documentation from the affiliate must include position, term start and end dates (including the month and year) and verification that this is not a paid position.

Position	Affiliate Society	Term Start	Term End	Points	Status	Verification Documentation

## 2. Postsecondary Education

Points are awarded for an applicant's educational achievements based on the highest degree earned. A copy of the diploma or a letter from the institution stating the degree and date it was granted must be submitted as verification documentation. Transcripts are not acceptable documentation.

- Associate - 2 points
- Baccalaureate - 4 points
- Master's - 6 points
- Doctorate - 8 points

Institution	City and State	Date Degree Awarded	Degree	Points	Status	Verification Documentation

## 3. Certifications

Points are awarded for those who have acquired additional primary, postprimary and advanced practice certifications.

### a. Additional Primary Certifications

2 points are awarded for each additional primary certification, in which you are currently certified, recognized in the current [\*ASRT Practice Standards for Medical Imaging and Radiation Therapy\*](#). Points are not awarded for the first primary certification. A copy of the card or online database verification from the granting agency verifying current certification must be submitted as verification documentation.

Discipline	Credentialing Body	Date Certified	Points	Status	Verification Documentation

### b. Postprimary Certifications

1 point is awarded for each postprimary certification, in which you are currently certified, recognized in the current [\*ASRT Practice Standards for Medical Imaging and Radiation Therapy\*](#). A copy of the card or online database verification from the granting agency verifying current certification must be submitted as verification documentation.

Examination	Credentialing Body	Date Certified	Points	Status	Verification Documentation

### c. Advanced Practice Certifications

2 points are awarded for each advanced certification, in which you are currently certified,

recognized in the current [\*ASRT Practice Standards for Medical Imaging and Radiation Therapy\*](#). A copy of the card or online database verification from the granting agency verifying current certification must be submitted as verification documentation.

Examination	Credentialing Body	Date Certified	Points	Status	Verification Documentation

#### 4. Service to External Organizations

Points are awarded for applicants who served on external organizations or boards related to the medical imaging and radiation therapy profession.

##### a. United States Department of Education (USDE)–recognized Accrediting Agency, The Joint Commission (TJC) and Food & Drug Administration (FDA)

1 point per year is awarded for applicants who served on external organizations related to the profession. The organizations include medical imaging and radiation therapy accrediting agencies approved by the United States Department of Education or the United States Food and Drug Administration. Includes The Joint Commission, Joint Review Committees and National Mammography Quality Assurance Advisory Committee. An email or letter from the external organization must be submitted as verification documentation. Documentation must include the specific activity and term start and end dates, including the month and year of the activity.

Position	Organization	Term Start	Term End	Points	Status	Verification Documentation

##### b. Medical Imaging and Radiation Therapy Association Boards

1 point per year is awarded for applicants who have served on boards related to medical imaging and radiation therapy. Includes boards of organizations such as the American Association of Medical Dosimetrists, American Registry of Radiologic Technologists, Association of Collegiate Educators in Radiologic Technology, Association of Educators in Imaging and Radiologic Sciences, The American Healthcare Radiology Administrators/Association for Medical Imaging Management, International Society of Radiographers and Radiological Technologists or Intersocietal Accreditation Commission. **ASRT boards and committees, as well as ASRT Appointees to Medical Imaging and Radiation Therapy Boards listed in Section A- ASRT Professional Activities are excluded from this section of the application.** An email or letter from the external organization must be submitted as verification documentation. Documentation must include the specific activity and term start and end dates, including the month and year of the activity.

Position	Organization	Term Start	Term End	Points	Status	Verification Documentation

**c. RAD-AID International**

Points are awarded for applicants who served on RAD-AID International as a board member, operational or regional leaders, or completed a RAD-AID/ASRT Foundation Outreach Fellowship. Points are not awarded for paid positions. An email or letter from the external organization must be submitted as verification documentation.

Documentation must include the specific activity, start and end dates, and verification that the activity was not a paid position.

- Board Member – 2 points per position held
- Operational or Regional Leaders – 2 points per position held
- RAD-AID/ASRT Foundation Outreach Fellowship – 1 point per trip

Position	Start Date	End Date	Points	Status	Verification Documentation

**Total Points for Section B \_\_\_\_\_**

## C. Professional Accomplishments and Contributions

Section C, Professional Accomplishments and Contributions (minimum of 20 points). No single subcategory in this section will be awarded more than 10 points. The applicant's [ASRT professional activity profile](#) must be submitted as the verification document for completed activities where applicable. However, not all items listed on the profile are eligible for points. Certificates, letters, emails or other verification documentation may be required. Verification documentation must be uploaded in the online application for every entry for which points are requested. Specifics regarding allowable verification documents appear throughout this section.

### 1. Affiliate, State, National and International Awards and Honors Related to the Medical Imaging and Radiation Therapy Profession

Points are awarded to applicants who have received awards and honors related to the medical imaging and radiation therapy profession at the affiliate, state, national or international level. Points are not awarded for scholarships. International association mission trips do not apply here, please document them in C.4.c. An Honors lecture that meets the criteria for this category and also meets the criteria for C.6.a. may have points awarded in both sections. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. A certificate, email or letter from the organization granting the award or honor may be submitted as verification documentation. Documentation from the organization and must include the name and date of the award. The fellows application glossary is available [here](#).

ASRT awards or honors

- 2 points

All other awards or honors

- 1 point

Award	Year	Points	Status	Verification Documentation

### 2. Fellow Recognition by Affiliate, National and International Medical Imaging or Radiation Therapy Organizations

1 point is awarded to applicants who have fellow recognition related to the medical imaging and radiation therapy profession at the affiliate, national or international level. Examples of organizations include ASRT affiliates, American Association of Medical Dosimetrists, Association of Educators in Imaging and Radiologic Sciences, Association for Medical Imaging Management, Society of Diagnostic Medical Sonography, Society for Informatics in Medicine and Society of Nuclear Medicine and Molecular Imaging Technologist Section. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. A certificate, email or letter or email from the organization granting the fellow recognition may be submitted as

verification documentation and must include the name and date of the fellow recognition.

Organization	Year	Points	Status	Verification Documentation

### 3. Life Membership Recognition by Affiliate, National and International Medical Imaging or Radiation Therapy Organizations

Points are awarded to applicants who have been recognized as a Life Member of an organization related to the medical imaging and radiation therapy profession at the affiliate, national or international level. Examples of organizations include ASRT, ASRT affiliates, American Association of Medical Dosimetrists, Association of Educators in Imaging and Radiologic Sciences, Association for Medical Imaging Management, Society of Diagnostic Medical Sonography, Society for Informatics in Medicine and Society of Nuclear Medicine and Molecular Imaging Technologist Section. ASRT affiliate Life Memberships are to be listed under all other Life Memberships. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. A certificate, email or letter or email from the organization granting the Life Membership may be submitted as verification documentation and must include the name and date of the recognition.

ASRT Life Membership

- 2 points

All other Life Memberships

- 1 point

Membership Type	Organization	Year	Points	Status	Verification Documentation

### 4. Clinical Practice

Points are awarded to applicants who have contributed to the medical imaging and radiation therapy profession in the area of clinical practice.

#### a. Development of Nationally or Internationally Recognized Medical Imaging or Radiation Therapy Accessory, Instrument or Teaching Aid

3 points are awarded to applicants who have developed a nationally or internationally recognized accessory, instrument or teaching aid related to the medical imaging and radiation therapy profession. A copy of marketing materials demonstrating the item, instrument, device created, a formal letter of authenticity from the distributor of the

product or a combination of these materials must be submitted as verification documentation.

Title and Description of Accessory, Instrument or Teaching Aid	Points	Status	Verification Documentation

**b. Nationally or Internationally Recognized Medical Imaging or Radiation Therapy Procedure, Technique or Position**

3 points are awarded for applicants who have developed a procedure, technique or position related to the medical imaging and radiation therapy profession. The procedure, technique or position must be published in a textbook or peer-reviewed journal. A copy of the textbook/journal cover, table of contents and first page of related chapter/article must be submitted as verification documentation.

Name of Procedure, Technique or Position	Textbook or Journal Title	Month/Year of Issue	Points	Status	Verification Documentation

**5. Advocacy/Health Policy**

Points are awarded to applicants who have participated and contributed to the profession in the area of advocacy or health policy.

**a. State Medical Imaging or Radiation Therapy Advisory or Licensing Board**

1 point per year is awarded to applicants who have served on any state medical imaging or radiation therapy advisory or licensing board. An email or letter from the advisory or licensing board stating the organization, position and term start and end dates must be submitted for verification documentation.

Board Name and Position	State	Term Start	Term End	Points	Status	Verification Documentation

**b. State or National Medical Imaging or Radiation Therapy Examination or Certification Board/Committee**

2 points per year are awarded to applicants who have served on any medical imaging or radiation therapy examination or certification board/committee, including state and national boards such as American Association of Medical Dosimetrists, American Board of Imaging Informatics, Association for Medical Imaging Management,



American Registry for Diagnostic Medical Sonography, American Registry of Radiologic Technologists and Nuclear Medicine Technology Certification Board. An email or letter from the state or national examination or certification agency stating the organization, position and term start and end dates must be submitted for verification documentation.

Board/Committee Name	Position	State	Term Start	Term End	Points	Status	Verification Documentation

**c. State or National Certification Exam Item Writer**

1 point per year is awarded to applicants who have served as a medical imaging or radiation therapy certification exam item writer. Examples include American Association of Medical Dosimetrists, American Board of Imaging Informatics, Association for Medical Imaging Management, American Registry for Diagnostic Medical Sonography, American Registry of Radiologic Technologists, Nuclear Medicine Technology Certification Board and state certification agencies. An email or letter from the certification body stating the organization, position and term start and end dates must be submitted for verification documentation.

Certification Agency	Term Start	Term End	Points	Status	Verification Documentation

**d. State or Federal Formal Original Legislative Oral Testimony**

1 point per testimony is awarded to applicants who have given formal testimony at the state or federal level. The testimony must be original and related to the medical imaging and radiation therapy profession. An example includes representing an ASRT-recognized affiliate on legislation regarding personnel licensing or radiologic practice. Points are not awarded for testimony given as an expert witness. An email or letter from the ASRT affiliate, organization, institution or state departments of health or radiation safety, including the issue, location and date of the testimony must be submitted for verification documentation.

Action Issue	Location	Date of Testimony	Points	Status	Verification Documentation

**e. State or Federal Legislative Action**

0.5 point per action day is awarded to applicants who have participated in legislative action days at the state or federal level related to the medical imaging and radiation therapy profession, 5 points maximum. This refers to legislative meetings with senators or representatives and attending hearings to support or oppose legislation, but not providing formal, oral testimony. Examples include ASRT R.T. in D.C., state capital action days and state lobbying days. Points are not awarded for sending letters or emails to legislators. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. An email or letter from the ASRT affiliate, organization, institution or state departments of health/radiation safety, including the issue, location and date of the legislative activity must be submitted for verification documentation.

State or Federal Legislative Action Day	Date of Action Day	Points	Status	Verification Documentation

**6. Research and Scholarly Writing**

Points are awarded to applicants for original presentation, research, scholarly writing or grants. The number of points awarded depend on the position of author or editor and whether it is the initial or subsequent presentation.

**a. Affiliate, State, National or International Lecturer**

Points are awarded for applicants who have presented in-person or recorded RCEEM-approved lectures at the affiliate, state, national or international level for medical imaging or radiation therapy professional organizations. Points are only awarded for the first and second time an original in-person lecture is presented. Points are only awarded for the first time an original recorded lecture is presented. For the purpose of this application, ASRT Live<sup>®</sup> presentations are considered an original recorded lecture. Points are not awarded for lectures under 30 minutes, lectures presented by more than one person, participation on panel discussions, lectures not created by the applicant or lectures presented as part of a board or committee responsibility. At a minimum, the documentation must include the lecturer's name, title of the lecture, location if in person, date, length of the lecture and the organization. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. A copy of the continuing education record, event/conference program, letter from the organization confirming the activity or thank you letter from the organization may be submitted for verification documentation provided it includes the minimum required information. A speaker agreement is not acceptable documentation of activity.

ASRT event lectures

- 1 contact hour – 2 points for the first time an original in-person or recorded lecture is presented.
- 1 contact hour – 1 point for the second time an original in person lecture is presented.

- 0.5 contact hour – 1 point for the first time an original in person or recorded lecture is presented.
- 0.5 contact hour - 0.5 point for the second time an original in person lecture is presented.

All other lectures

- 1 contact hour – 1 point for the first time an original in person or recorded lecture is presented.
- 1 contact hour – 0.5 point for the second time an original in person lecture is presented.
- 0.5 contact hour – 0.5 point for the first time an original in person or recorded lecture is presented.
- 0.5 contact hour – 0.25 point for the second time an original in person lecture is presented.

*1 contact hour is equal to 50-60 minutes and awarded one CE credit. 0.5 contact hour is equal to 30 minutes and awarded 0.5 CE credit.*

Lecture Title	Original or Secondary	Organization	Lecture was for an ASRT Event	Location	Date	Duration (in hours)	Points	Status	Verification Documentation

**b. Affiliate, State, National or International Scientific Poster Presentation**

Points are awarded for applicants who have presented individual scientific posters at the affiliate, state, national or international level. The poster must be original and related to the medical imaging and radiation therapy profession. The applicant shall receive full credit for the original poster presentation and 50% credit for the secondary presentation. Points are only awarded for the first and second time an original poster is presented. Points are not awarded for posters not created by the applicant. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. A copy of the continuing education record, event/conference program, letter from the organization confirming the activity or thank you letter from the organization may be submitted for verification documentation.

ASRT poster presentations

- First time original presentation – 1 point
- Second time original presentation – 0.5 point

All other poster presentations

- First time original presentation – 0.5 point
- Second time original presentation – 0.25 point

Poster Title	Original or Secondary	Is ASRT	Organization	Location	Date	Points	Status	Verification Documentation

**c. Author of Research Publication**

Points are awarded for applicants who have authored scholarly articles based on author position. The article must be related to the medical imaging and radiation therapy profession and published in a national or international refereed journal. For inclusion in this category articles must have undergone a blinded review and revision process by an editorial review board and accepted for publication by the journal. Points are not awarded for non-peer-reviewed articles including directed readings, journal columns, short reports, newsmagazine articles or their equivalent, parallel or reprinted publications of the article. At a minimum, print journals require a copy of the journal cover, table of contents and first page of the article and electronic journals require a copy of the table of contents, first page of the article and the journal edition landing page. These must be submitted for verification documentation along with any additional documentation needed to verify the article has gone through the blinded review and revision process by an editorial review board and accepted for publication by the journal.

ASRT scholarly peer-reviewed articles

- First author – 4 points
- Second author – 3 points
- Third author – 2 points

All other scholarly peer-reviewed articles

- First author – 3 points
- Second author – 2 points
- Third author – 1 point

Article Title	Journal Title	Month/Year of Publication	Author Position	Is ASRT	Points	Status	Verification Documentation

**d. Author of Short Report Articles Published in ASRT Journals**

Points are awarded for applicants who have authored scholarly articles based on author position. The article must be related to the medical imaging and radiation therapy profession and published in the *Radiologic Technology* or *Radiation Therapist* journal. Points in this section are awarded for non-peer-reviewed short reports. At a minimum, print journals require the article from the published journal to be uploaded as supporting documentation.

- First author – 2 points
- Second author – 1 point

- Third author – 0.5 points

Article Title	Journal Title	Month/Year of Publication	Author Position	Points	Status	Verification Documentation

**e. Author of Textbook**

Points are awarded for applicants who have authored a textbook related to the medical imaging and radiation therapy profession based on author position. The applicant will receive full credit for the first edition and 50% credit for each subsequent edition.

Points are not awarded for parallel publication or reprints in other languages. A copy of textbook cover and table of contents must be submitted for verification documentation.

- First author – 6 points
- Second author – 4 points
- Third author – 2 points

Book Title	Month/Year of Publication	Author Position	First Edition or Subsequent	Points	Status	Verification Documentation

**f. Author/Contributor of Textbook Chapter**

Points are awarded for applicants who have authored a textbook chapter related to the medical imaging and radiation therapy profession based on author position. If the textbook publisher uses the terminology “contributor” meaning “author” that is acceptable. The applicant will receive full credit for the first edition and 50% credit for each subsequent edition. Points are not awarded for parallel publication, reprints in other languages or for chapters in a textbook the applicant has authored. A copy of the textbook cover, table of contents and the first page of the chapter must be submitted for verification documentation.

- First author – 2 points
- Second author – 1 point
- Third author – 0.5 point

Chapter	Book Title	Year of Publication	Author Position	First Edition or Subsequent	Points	Status	Verification Documentation

**g. Author of Self-learning Continuing Education Activity**

Points are awarded to applicants who have authored RCEEM-approved educational

activities related to the medical imaging and radiation therapy profession based on author position. Activities include Directed Readings, videos, web-based training or other educational materials (written or electronic). The applicant will receive full credit for the first edition and 50% credit for each subsequent edition. Points are not awarded for reprints in other languages. A copy of the continuing education activity or marketing materials for the continuing education activity must be submitted for verification documentation.

**ASRT self-learning continuing education activities**

- First author – 3 points
- Second author – 2 points
- Third author – 1 point

**All other self-learning continuing education activities**

- First author – 2 points
- Second author – 1 point
- Third author – 0.5 point

Title	Date of Issue	Author Position	First Edition or Subsequent	Is ASRT	Points	Status	Verification Documentation

**h. Subject Matter Expert**

Points are awarded to applicants who have served as a subject matter expert of an ASRT self-learning continuing education or nonpeer review articles published in ASRT journals only. The [ASRT professional activity profile](#) must be submitted as verification documentation, if applicable. An email or letter from the ASRT may be submitted as verification documentation. Only one point per year can be awarded regardless of the number of self-learning activities reviewed.

Activity Title	Year Completed	Points	Status	Verification Documentation

**i. Editor of a Textbook**

Points are awarded for applicants who have edited a textbook related to the medical imaging and radiation therapy profession based on editor position. The applicant will receive full credit for each edition. Points are not awarded for parallel publication or reprints in other languages. A copy of textbook cover and table of contents must be submitted for verification documentation.

- First editor – 3 points
- Second editor – 2 points
- Third editor – 1 point

Book Title	Year of Publication	Editor Position	Points	Status	Verification Documentation

**j. Recipient of an Externally Funded Research Grant**

Points are awarded to applicants who have received an externally funded research grant related to the medical imaging and radiation therapy profession based on investigator position. Examples include research grants from the Agency for Healthcare Research and Quality, Association of Educators in Imaging and Radiologic Sciences, American Society of Radiologic Technologists Foundation, Doris Duke Charitable Foundation, National Institutes of Health, National Science Foundation and other government agencies, Radiological Society of North America, Society for Imaging Informatics in Medicine and World Health Organization. Points are not awarded for the ASRT National Library Partnership Grant. A letter or email from the organization funding the research, including the applicant's role in the grant as Principal Investigator or Co-Investigator, purpose of the grant, date of the award, amount of funding and length of grant, must be submitted for verification documentation.

ASRT Foundation externally funded research grants

- Principal Investigator – 4 points per grant
- Co-Investigator – 2 points per grant

All other externally funded research grants

- Principal Investigator – 3 points per grant
- Co-Investigator – 1.5 points per grant

Grant Title	Funding Organization	Position	Award Amount	Year Granted	Is ASRT	Points	Status	Verification Documentation

**k. Recipient of an Internally Funded Fellowship or Research Grant**

Points are awarded to applicants who have received an internally funded fellowship or research grant related to the medical imaging and radiation therapy profession based on investigator position. Examples include a fellowship or research grant from the academic institution or medical center at which the applicant is employed. A letter or email from the organization funding the fellowship or research, including the applicant's role in the grant as Principal Investigator or Co-Investigator or fellowship role, purpose of the fellowship or grant, date of the award, amount of funding and length of fellowship or grant, must be submitted for verification documentation.

- Principal Investigator – 1 point per fellowship or grant
- Co-Investigator – 0.5 point per fellowship or grant

Fellowship or Grant Title	Funding Organization	Position	Award Amount	Year Granted	Points	Status	Verification Documentation

### I. Recipient of an Externally Funded Service Grant

Points are awarded to applicants who have received an externally funded service grant related to the medical imaging and radiation therapy profession based on investigator position. Examples include a service grant for equipment, start up or other initiative from Equipment or pharmaceutical vendors such as Association of American Medical Colleges, Canon Safety FiRsT, Health Resources and Services Administration and Hearst Foundation. Points are not awarded for the ASRT National Library Partnership Grant. A letter or email from the organization funding the equipment, program or other materials, including the applicant's role in the grant as Principal Investigator or Co-Investigator, purpose of the grant, date of the award, amount of funding and length of grant, must be submitted for verification documentation.

ASRT Foundation externally funded service grant

- Principal Investigator – 2 points per grant
- Co-Investigator – 1 point per grant

All other externally funded service grant

- Principal Investigator – 1 point per grant
- Co-Investigator – 0.5 point per grant

Grant Title	Funding Organization	Position	Award Amount	Year Granted	Is ASRT	Points	Status	Verification Documentation

**Total Points for Section C \_\_\_\_\_**



**Minimum number of points required for consideration for elevation to Fellow is 40 from Section A, 30 from Section B and 20 from Section C.**

**Total Points for Section A** \_\_\_\_\_

**Total Points for Section B** \_\_\_\_\_

**Total Points for Section C** \_\_\_\_\_

**Total Applicant Points** \_\_\_\_\_

### **Application Attestations**

#### **Applicant Attestation**

I hereby certify that the information contained in this application is, to the best of my knowledge, true and complete and I have read the current Fellows Handbook and reviewed the supplemental guides on the Fellow's page on the ASRT website. I also certify that I will not be a member of the ASRT Board of Directors during the review period for this application. I understand that any misrepresentation or willful omission is cause to disqualify me for acceptance as a Fellow of the American Society of Radiologic Technologists. I, herewith, submit supporting documentation of my qualifications and activities.

#### **Sponsor Attestation**

I hereby certify that the information contained in this application is, to the best of my knowledge, true and complete and I have read the current Fellows Handbook and reviewed the supplemental guides on the Fellow's page on the ASRT website. I also certify that I will not be a member of the Committee on Fellows, the Fellow Program Review Committee or the ASRT Board of Directors during the review period for this application.