ASRT House of Delegates – June 27, 2020

Procedures for a Special Meeting

Registration
1. All delegates must complete registration for the meeting by noon Eastern time on June 14. If a delegate has not registered by then, the alternated delegate shall be contacted.
2. All alternate delegates who are contacted will have until noon Eastern time on June 19 to register for the meeting.
3. A mandatory virtual delegate orientation will be held Saturday, June 20, at 1 p.m. Eastern time.
4. Delegates shall login to both the virtual orientation and the virtual special meeting of the House of Delegates at least 15 minutes in advance of the meeting.
   a. Delegate Orientation – June 20, 2020, at 1 p.m. Eastern time
   b. Special Meeting of the House of Delegates – June 27, 2020, at 11 a.m. Eastern time

Credentials
5. Members of the ASRT House of Delegates will be verified by their use of a secure voting platform for participation in the special meeting. Each registered delegate will receive unique login credentials for the platform.
6. The vice speaker shall report the number of credentialed delegates at the first session of the special meeting.
7. The vice speaker shall present a supplemental credentials report at the beginning of the second session of the special meeting.
8. A registered alternate delegate shall be transferred to delegate status during the special meeting for the duration of the special meeting.

Absences and Vacancies
9. In accordance with ASRT Bylaws, delegate absences and vacancies will be filled prior to the special meeting.
10. Following the credentials report, the speaker will confirm that a quorum has been established, in accordance with ASRT Bylaws.
11. Should a quorum not be established, no voting shall take place.

Nominations for Speaker and Vice Speaker
12. Elections for speaker and vice speaker shall be according to the ASRT Bylaws.
13. Delegates wishing to nominate an eligible candidate for speaker and/or vice speaker must raise their digital hand and wait to be recognized by the speaker. Delegates must state their name and delegate status before proceeding. No second is needed for a nomination.
14. Nominees for speaker and vice speaker shall participate in the Speaker/Vice Speaker Election Open Forum, where they will be allowed two minutes to speak on behalf of their candidacy and provide responses to questions previously submitted by delegates.

Voting
15. Delegates must use the identified secure voting platform to cast votes during the election for speaker and vice speaker.
16. Voting will be open for one minute.
17. Once voting is closed, the elected candidate(s) will have achieved a majority of votes, in accordance with ASRT Bylaws.

Miscellaneous
18. Delegates with technical issues during the orientation or virtual meeting may contact 800-444-2778 or email techsupport@asrt.org.